

2026

Quick Payroll Cloud & HR

May Product Update

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Releases for May

Conversion — Rating Scales

The Scale Definitions and Scale Options screens have been converted to NextGen and combined into a single screen: Rating Scales.

Navigation: Config > Human Resources > Performance Management > Rating Scales

Here are the key changes introduced as part of this conversion:

- **Combined screen** — Scale Definitions and Scale Options are now consolidated into a single Rating Scales screen, giving you a clearer view of all scale names and their associated option values in one place.
- **Enhanced grid layout** — Scale names and their associated scale options are displayed in a hierarchical grid with search and filter functionality in each column. Records can be added and edited via slide-out panels.
- **Expandable rows** — Scale name rows can be expanded and collapsed to reveal their associated scale option values.

Please note:

- The same security rules of the Scale Options Classic screen apply to the NextGen Rating Scales screen.
- This screen is only available on Premier and Master editions.

Rating Scales

Scale name T1	T2 Value	Description	Explanation	Custom explanation	Required
5-point 360 Rating Scale					
5-point employee rating scale					
5-point employee rating scale	1	Unsatisfactory			
5-point employee rating scale	2	Below expectation			
5-point employee rating scale	3	Meets expectation			
5-point employee rating scale	4	Above Expectations			
5-point employee rating scale	5	Exceeds Expectations			
Decision to leave					
Potential for Promotion					
Reason for leaving					
Risk of leaving					
Timing of next promotion					
Yes/No					

Screen conversion – Performance process

Another exciting conversion is the “evaluation process types” and “evaluation processes”, now combined into one screen called “Performance cycle setup”.

Navigation: Config > Human Resources > Performance Management > Performance cycle setup

Some key enhancements made to this screen includes:

- Quick access to changing the status of a cycle (similar to the run management screen)
- A clean slide out menu with a section for Cycle Details and a section for Additional Settings
- APIs are available and will be exposed shortly, allowing customers to create and manage their performance cycles through integration

Review Cycle Setup

Review type: T1	Review cycle	Status	Start date	End date: T2	Weighting
Annual 360° Review		On			
360 Self		Closed +	2023/06/03	2023/08/03	100
360 Peer		Closed +	2023/06/03	2023/08/03	100
360 Manager		In Progress +	2023/08/01	2023/08/01	100
360 - 2023 Review		In Progress +	2023/08/22	2023/08/22	100

×

Review Cycle Details

Review cycle *

360 Self

Status *

Closed

Start date *

2023/09/03

End date *

2023/09/03

Weighting *

100

Additional Settings

☒ Allow employees to see their own PM history

☐ Hide comments on summary report

☐ Allow Admin and Managers to calibrate the calculated overall score

Cancel

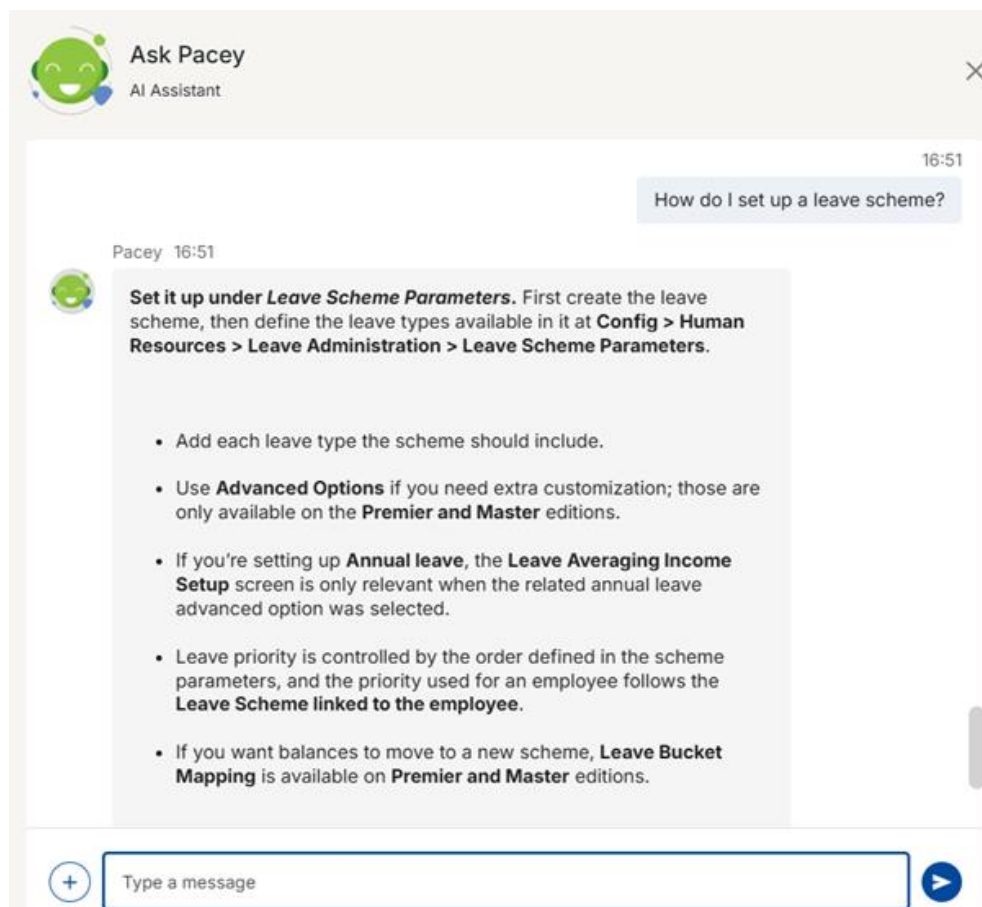
Save

Coming Soon

Ask Pacey – Knowledge Base search

Ask Pacey AI is being enhanced to give you instant access to Knowledge Base articles, so you'll be able to find support content and system guidance directly within the chat. Once available, you'll be able to open Ask Pacey AI, select "I want to search the knowledge base", and the AI will retrieve relevant support information and respond within the chat window – just like a conversation. You'll also be able to ask follow-up questions, and Pacey will continue to pull contextual answers from the Knowledge Base in real time.

Please note: This feature will not be available to Employee Self-Service (ESS) users.



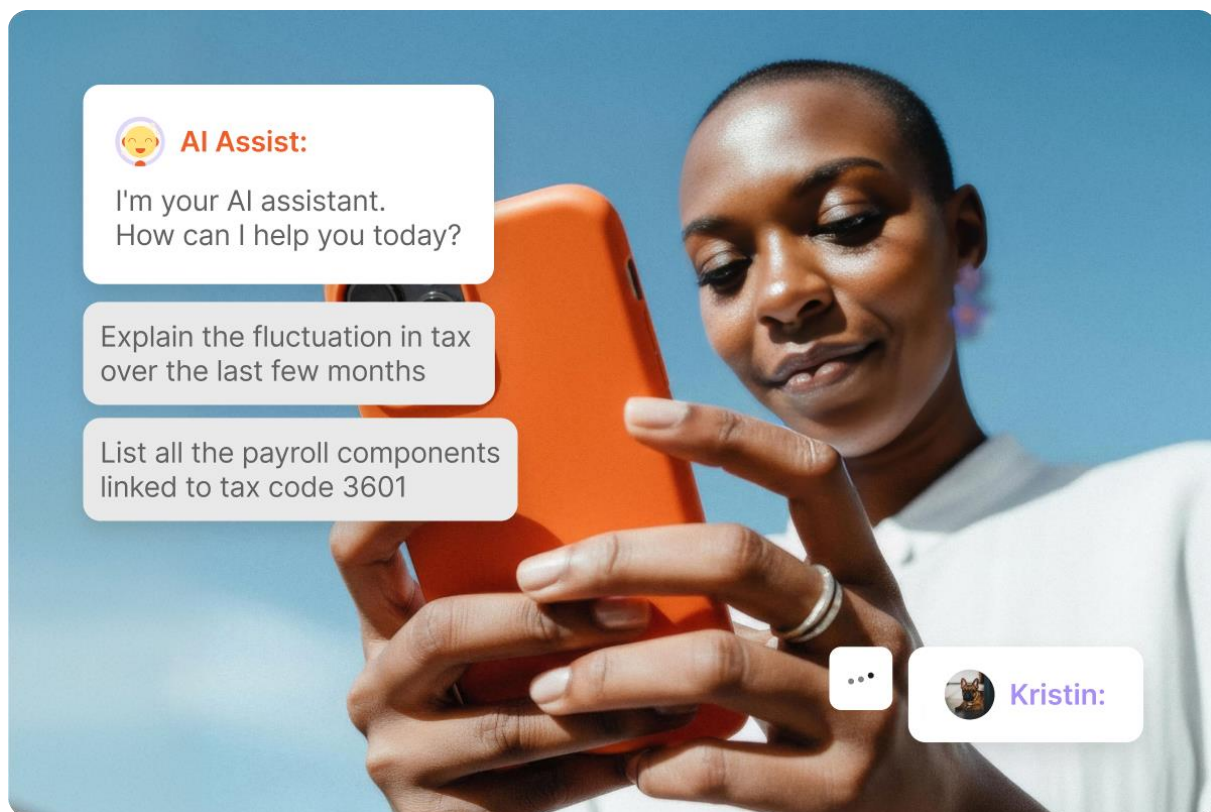
Feature Spotlight

Pacey AI Assist

In case you missed it last month, Pacey AI Assist is our built-in AI chatbot designed to make payroll information faster and easier to access – right inside the system you use every day. Pacey is available to you now.

What is Pacey AI Assist?

Pacey AI Assist is an intelligent chat assistant embedded directly in Quick Payroll Cloud & HR. It's built to give payroll professionals and employees instant, conversational access to payroll information – without needing to dig through menus or run manual reports. Simply ask your question in plain language and Pacey does the rest.



What can Pacey AI Assist do?

Pacey AI Assist launched with two features:

Query my Payroll Component Setup Ask Pacey questions about your company's payroll configuration and get immediate, conversational answers. Validate setup information on demand, reduce manual checks, and spend less time extracting data – so you can focus on more strategic work.

Best for: Payroll managers, administrators, business partners.

Try asking Pacey things like:

- "Show me all active deduction components for this company."
- "Is the travel allowance component set up as taxable or non-taxable?"
- "Which components are linked to the basic salary package?"

Talk to me about my Payslip Employees and administrators can ask payslip-related questions in a simple chat format. Pacey draws on payroll data, legislative knowledge, and reference material to give clear, context-rich explanations – available any time, day or night.

Best for: Employees, payroll managers and administrators.

Try asking Pacey things like:

- "Why is my net pay different this month?"
- "What does the UIF deduction on my payslip mean?"
- "Why was PAYE higher on my last payslip?"